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| Description: Description: Description: Description: Description: Description: Logo-01 |  | **VIETNAM JOINT STOCK COMMERCIAL BANK** **FOR INDUSTRY AND TRADE**Address: 108 Tran Hung Dao Str., Hoan Kiem Dist., HanoiTel: 84.24.39421030; Fax: 84.24.39421032Business Registration Certificate No. 0100111948 granted for the 11th time on 01/11/2018 |

**AGENDA OF VIETINBANK’S 2018**

**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

***Hanoi, 08th December 2018***

*(Tentative****)***

| **Time (a.m.)** | **Agenda** |
| --- | --- |
| 07:00-07:30 | * Shareholders registration, guests greeting and welcoming, documents distribution
 |
| 07:30-08:00 | * Guests greeting performance
 |
| 08:00-08:30 | * Announcement of reasons of the EGM and participants introduction
 |
| * Shareholders’ eligibility checking report
 |
| * Voting instruction
 |
| * Introduction and approval of the Board of chairpersons and Vote counting committee
 |
| * Appointment of EGM Secretariat
 |
| 08:30-08:50 | * Openning Remark
 |
| * Approval of EGM working regulations
 |
| * Approval of EGM agenda
 |
|  08:50-10:45 | * Proposal for approval of VietinBank’s personnel
 |
| * Other contents *(if any)*
 |
| 10:45-11:00 | * Remarks delivered by Representatives of SBV and other relevant agencies
 |
| 11:00-11:15 | * Discussion on the contents of reports and proposals
* Voting on the contents of the reports and proposals
 |
| 11:15-11:30 | * Short break
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| 11:30-12:00 | * Announcement of voting results
 |
| * Approval of EGM Minutes
 |
| * Approval of EGM Resolution
 |
| * Close of meeting
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**ORGANIZATION BOARD**